

## OVERVIEW OF BUDGET

DEPARTMENT: AIRPORTS  
DIRECTOR: J. WILLIAM INGRAHAM

2003-04

	<u>Appropriation</u>	<u>Revenue</u>	<u>Local Cost</u>	<u>Fund Balance</u>	<u>Staffing</u>
Airports	2,461,753	2,422,940	38,813		28.9
Commercial Hangar	1,251,766	438,809		812,957	-
TOTAL	3,713,519	2,861,749	38,813	812,957	28.9

BUDGET UNIT: AIRPORTS (AAA APT)

### I. GENERAL PROGRAM STATEMENT

Airports provides for the management, maintenance, and operation of the five county owned airports (Chino, Barstow-Daggett, Needles, Twentynine Palms, and Baker) and the special district facility at Apple Valley. The department also assists the county's private and municipal airport operators in planning, interpreting, and implementing FAA general aviation requirements.

### II. BUDGET & WORKLOAD HISTORY

	<u>Actual 2001-02</u>	<u>Budget 2002-03</u>	<u>Estimated 2002-03</u>	<u>Department Request 2003-04</u>
Total Appropriation	2,415,329	2,518,785	2,326,017	2,461,753
Total Revenue	2,356,612	2,461,028	2,270,571	2,422,940
Local Cost	58,717	57,757	55,446	38,813
Budgeted Staffing		28.9		28.9

#### Workload Indicators

##### Maintenance Hours:

Chino	10,510	11,000	11,891	11,800
Barstow-Daggett	5,488	7,200	5,596	7,200
Apple Valley	5,960	7,200	5,996	7,200
Needles	603	400	883	600
Twentynine Palms	832	800	502	600
Baker	83	120	221	120

### III. HIGHLIGHTS OF RECOMMENDED PROGRAM FUNDED ADJUSTMENTS

#### STAFFING CHANGES

None.

#### PROGRAM CHANGES

None.

#### OTHER CHANGES

None.

**AIRPORTS**

**IV. VACANT POSITION IMPACT**

The department has a total of 2.0 vacant budgeted positions in their 2003-04 Department Request Budget. The breakdown of these positions is as follows:

Vacant Budgeted Not In Recruitment	0.0	Slated for Deletion
Vacant Budgeted In Recruitment	<u>2.0</u>	Retain
Total Vacant	2.0	

**V. OTHER POLICY ITEMS**

None.

**VI. FEE CHANGES**

None.

GROUP: ED/PSG  
DEPARTMENT: Airports  
FUND: General AAA APT

FUNCTION: General  
ACTIVITY: Other General

AIRPORTS

ANALYSIS OF 2003-04 BUDGET

	A	B	C	D	B+C+D E Board Approved Base Budget
	2002-03 Year-End Estimates	2002-03 Final Budget	Base Year Adjustments	Mid-Year Adjustments	
<b><u>Appropriation</u></b>					
Salaries and Benefits	1,517,223	1,668,587	129,614	-	1,798,201
Services and Supplies	1,093,133	1,247,920	140,851	-	1,388,771
Central Computer	6,741	6,741	(1,559)	-	5,182
Other Charges	51,519	51,519	-	-	51,519
Transfers	<u>112,615</u>	<u>-</u>	<u>(932)</u>	<u>-</u>	<u>(932)</u>
Total Exp Authority	2,781,231	2,974,767	267,974	-	3,242,741
Reimbursements	(455,214)	(455,982)	(230,333)	-	(686,315)
Total Appropriation	2,326,017	2,518,785	37,641	-	2,556,426
<b><u>Revenue</u></b>					
Use of Money & Prop	2,092,289	2,199,794	56,585	-	2,256,379
State Aid	40,000	40,000	-	-	40,000
Current Services	134,282	140,128	-	-	140,128
Other Revenue	<u>4,000</u>	<u>81,106</u>	<u>-</u>	<u>-</u>	<u>81,106</u>
Total Revenue	2,270,571	2,461,028	56,585	-	2,517,613
Local Cost	55,446	57,757	(18,944)	-	38,813
Budgeted Staffing		28.9	-	-	28.9

GROUP: ED/PSG  
DEPARTMENT: Airports  
FUND: General AAA APT

FUNCTION: General  
ACTIVITY: Other General

AIRPORTS

ANALYSIS OF 2003-04 BUDGET

	E	F	E+F G	H	G+H I	J	I+J K
	Board Approved Base Budget	Recommended Program Funded Adjustments	2003-04 Department Request	Vacant Position Impact	2003-04 Proposed Budget (Adjusted)	Recommended Vacant Restoration	2003-04 Recommended Budget
<b><u>Appropriation</u></b>							
Salaries and Benefits	1,798,201	32,749	1,830,950	-	<b>1,830,950</b>	-	1,830,950
Services and Supplies	1,388,771	(148,000)	1,240,771	-	<b>1,240,771</b>	-	1,240,771
Central Computer	5,182	-	5,182	-	<b>5,182</b>	-	5,182
Other Charges	51,519	(2,264)	49,255	-	<b>49,255</b>	-	49,255
Transfers	(932)	22,842	21,910	-	<b>21,910</b>	-	21,910
Total Exp Authority	3,242,741	(94,673)	3,148,068	-	<b>3,148,068</b>	-	3,148,068
Reimbursements	(686,315)	-	(686,315)	-	<b>(686,315)</b>	-	(686,315)
Total Appropriation	2,556,426	(94,673)	2,461,753	-	<b>2,461,753</b>	-	2,461,753
<b><u>Revenue</u></b>							
Use of Money & Prop	2,256,379	(100,066)	2,156,313	-	<b>2,156,313</b>	-	2,156,313
State Aid	40,000	-	40,000	-	<b>40,000</b>	-	40,000
Current Services	140,128	26,499	166,627	-	<b>166,627</b>	-	166,627
Other Revenue	81,106	(21,106)	60,000	-	<b>60,000</b>	-	60,000
Total Revenue	2,517,613	(94,673)	2,422,940	-	<b>2,422,940</b>	-	2,422,940
Local Cost	38,813	-	38,813	-	<b>38,813</b>		38,813
Budgeted Staffing	28.9	-	28.9	-	<b>28.9</b>	-	28.9

## AIRPORTS

### Base Year Adjustments

Salaries and Benefits	41,263	MOU.
	77,160	Retirement.
	<u>11,191</u>	Risk Management Workers' Compensation.
	<u>129,614</u>	
Services and Supplies	<u>140,851</u>	Risk Management Liabilities increase (\$143,161) less 4% Spend Down (\$2,310).
Central Computer	<u>(1,559)</u>	
Transfers	<u>(932)</u>	Incremental change in EHAP.
Reimbursements	(186,661)	Recovery of Risk Management Charges for Apple Valley Airport and commercial hangars.
	(43,672)	Recovery salaries and benefits increases related to operation of Apple Valley Airport.
	<u>(230,333)</u>	
Total Base Year Appropriation	<u>37,641</u>	
Total Base Year Revenue	<u>56,585</u>	Revenue necessary to offset base year adjustments and meet 30% spenddown.
Total Base Year Local Cost	<u>(18,944)</u>	

### Recommended Program Funded Adjustments

Salaries and Benefits	<u>32,749</u>	Increase in salary cost related to upgrade of Supervising Accounting Tech to Staff Analyst II (\$19,000) and step increases (\$13,749).
Services and Supplies	(30,158)	Reduction in professional services due to funding constraints.
	(15,842)	GASB 34 Accounting Change (EHAP).
	<u>(102,000)</u>	Reduction in maintenance expenses due to funding constraints.
	<u>(148,000)</u>	
Other Charges	<u>(2,264)</u>	Reduction in debt service payments on state construction loans.
Transfers	22,842	Includes reimbursement to Small Business Development for service provide to comply with federal Disadvantage Business Enterprise requirements (\$7,000) and GASB 34 Accounting Change (\$15,842).
Total Appropriation	<u>(94,673)</u>	
Revenue		
Use of Money & Property	<u>(100,066)</u>	Reduction in rent estimates based on experience in 2002-03.
Current Services	<u>26,499</u>	Fees for consulting services provided to San Bernardino International Airport Authority.
Other Revenue	<u>(21,106)</u>	Decrease in revenue from U.S. Army for wastewater treatment svcs at Barstow-Daggett Airport.
Total Revenue	<u>(94,673)</u>	
Local Cost	<u>-</u>	

AIRPORTS

Vacant Position Impact  
Summary

	Authorized	Budgeted Staffing	Salary and Benefit Amount	Revenue	Local Cost
Vacant Budgeted Not In Recruitment - Delete	-	-	-	-	-
Vacant Budgeted In Recruitment - Retain	2.0	2.0	87,693	87,693	-
Total Vacant	2.0	2.0	87,693	87,693	-

Vacant Position Impact  
Detail

	Position Number	Budgeted Staffing	Salary and Benefit Amount	Revenue	Local Cost
Vacant Budgeted In Recruitment - <b>Retain</b>					
<i>Airport Maintenance Worker II</i>	00109	1.0	48,477	48,477	-
<i>Secretary I</i>	11629	1.0	39,216	39,216	-
Total in Recruitment Retain		2.0	87,693	87,693	-